



Waverley Borough Council
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To: All Councillors

When calling please ask for:
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Direct line: 01483 523351
Calls may be recorded for training or monitoring
Date: 7 October 2015

Dear Councillor

A Meeting of the EXECUTIVE was held on Tuesday, 6 October 2015. The Decisions taken at the meeting are set out below.

The deadline for call-in of any of these decisions for scrutiny (within five working days) will be **NOON ON WEDNESDAY, 14 OCTOBER 2015**. Members must notify Robin Taylor, Head of Policy and Governance, by e-mail, fax, telephone or letter if they wish to refer a decision to the appropriate Overview and Scrutiny Committee. The Constitution requires that **four members of the appropriate Overview and Scrutiny Committee may call-in** a decision of the Executive for scrutiny.

Members should contact their Chairman or Vice-Chairman before calling any items in.

Yours sincerely

ROBIN TAYLOR

Head of Policy and Governance

NOTE FOR MEMBERS

The item numbers below correspond to the item numbers on the Executive Agenda.

AGENDA

5. **EXECUTIVE FORWARD PROGRAMME**

The Executive agreed the forward programme of decisions for Waverley Borough Council.

6. **BUDGET MANAGEMENT AUGUST 2015**

The Executive has agreed to

1. approve the virement of £15,000 from Building Control income to cover agency costs, as detailed in paragraph 8 of the report;
2. approve the virement of £6,500 from the General Fund capital contingency for the demolition of the South Street public conveniences in Farnham, as detailed in paragraph 14; and
3. approve the use of the Repairs and Renewals Fund to cover the cost of a replacement countryside vehicle, as detailed in paragraph 15;

[CORPORATE OVERVIEW AND SCRUTINY COMMITTEE]

The Executive has also agreed to RECOMMEND to the COUNCIL that

4. the virement request of £75,000 additional planning income to cover additional agency costs be approved, as detailed in paragraph 9 of the report; and
5. the recommendations set out in the (Exempt) Annexe be approved.

[This matter is recommended to the Council and is not subject to the call-in procedure].

[Reason: to monitor and manage the Council's budgets to ensure financial control over service delivery].

7. **CAR PARK REVIEW 2015**

The Executive has agreed to

1. authorise officers to commence the formal consultation process on the proposal to provide an additional 30 minutes free parking each day in all of Waverley's car parks by reducing the charging hours to 8am to 6.30pm in line with the requirements of the Road Traffic Regulation Act 1984;

2. ask officers to report back to the Executive in December on the results of that consultation; and
3. note the contents of the review and agree for a report back to the Executive in December on the proposed recommendations arising out of the review.

[CORPORATE OVERVIEW AND SCRUTINY COMMITTEE]

[Reason: to seek approval to commence consultation on proposed changes to car parking periods]

8. STRATEGY FOR AGEING WELL IN WAVERLEY 2015-2020

The Executive has agreed to RECOMMEND to the COUNCIL that the Ageing Well Strategy and Action Plan for Waverley be approved and adopted.

[This item is recommended to the Council for approval and is not subject to the call-in procedure].

[Reason: to adopt an Ageing Well Strategy for Waverley]

9. FUNDING SCHEMES FOR VOLUNTARY SECTOR ORGANISATIONS 2016/17

The Executive has agreed to:

1. approve the opening of the 2016/17 funding rounds to the voluntary sector; and
2. the overall funding process as detailed within the report.

[COMMUNITY OVERVIEW AND SCRUTINY COMMITTEE]

[Reason: to seek approval to continue to support funding to the voluntary sector]

10. SERVICE LEVEL AGREEMENTS - NOMINATED PILOT PROJECT, THIRD AND FINAL YEAR REVIEW 2014/15

The Executive has noted the outcomes and success of the third and final year of the SLA pilot process and the work delivered by the three funded organisations.

[This item has already been considered by the Community Overview and Scrutiny Committee but could be called-in]

[Reason: to review the third and final year of the pilot for each of the three organisations]

11. AIR QUALITY: UPDATING AND SCREENING ASSESSMENT 2014-15

The Executive has agreed to note the Updating and Screening Assessment for 2014-15 and support the Local Air Quality Management regime undertaken by the Council.

[This item has already been considered at the Community Overview and Scrutiny Committee but could be called-in]

[Reason: to receive the statutory document required every three years]

12. PERFORMANCE MANAGEMENT - Q1 2015/16 (APRIL - JUNE 2015)

The Executive has agreed to

1. thank the Overview & Scrutiny Committees for their observations regarding the quarter 1 performance, as detailed in the report; and
2. note the performance figures for quarter 1 as set out in Annexe 1, recognising the much improved format and presentation of the performance management information.

[This item has already been considered by both of the Overview and Scrutiny committees but could be called-in]

[Reason: to provide an analysis of the Council's performance in the first quarter of 2015/16].

13. CREATION OF OVERVIEW AND SCRUTINY SUB-COMMITTEE

The Executive has agreed to

1. the establishment of a Joint Overview and Scrutiny Sub-Committee to conduct a review of the Terms of Reference and arrangements for the Overview and Scrutiny Function at Waverley; and
2. the membership of the Sub-Committee to be as follows: Cllrs Jim Edwards, Jenny Else, Pat Frost, Peter Isherwood, Denis Leigh and Liz Wheatley.

[COMMUNITY/CORPORATE OVERVIEW AND SCRUTINY COMMITTEE]

[Reason: to seek approval for the establishment of an O and S Sub-Committee]

14. UPDATE ON WAVERLEY'S HOUSING ALLOCATION SCHEME

The Executive has noted the successful implementation of the revised housing allocations scheme.

[This item has already been considered by the Corporate Overview and Scrutiny Committee but could be called-in]

[Reason: to provide members with an update on the implementation of the allocation scheme]

15. CONSULTATION OUTCOMES ON PROPOSALS FOR DEVELOPMENT OF SHELTERED SERVICES FOR OLDER PEOPLE

The Executive has agreed to

1. the proposed staffing changes outlined in the report;
2. seek Council approval for the deletion of the current 8 part-time Assistant Manager posts from the establishment with effect from 21 October 2015;
3. seek Council approval for the creation of a new full-time Assistant Manager post and posts HI19 and HI39 both be given the opportunity to apply for that post with effect from 21 October 2015;
4. the potential redundancy cost, shown in the (Exempt) Annexe to the report, noting that the Council's redeployment process shall be applied fully which may prevent these costs; and
5. the continuation of the Floating Support service until March 2017 as an essential step to allow time to explore alternative options should external funding reduce further.

[This item is recommended to the Council for approval and is not subject to the call-in procedure]

[Reason: to present the outcome of the consultation around proposals for the need to remodel the sheltered housing service]

16. STRATEGIC ASSET MANAGEMENT PLAN FOR GENERAL FUND PROPERTY

The Executive has agreed to RECOMMEND to the COUNCIL that the Strategic Asset Plan for General Fund Property be endorsed and adopted.

[This item is recommended to the Council for approval and is not subject to the call-in procedure]

[Reason: to recommend adoption of the Strategic Asset Plan for General Fund Property].

17. EXECUTIVE DIRECTOR'S ACTIONS

The Executive noted the following action taken by the Executive Director after consultation with the Chairman and Vice-Chairman since its last

meeting:

To authorise the payment of £19,500 for the urgent works to the Museum of Farnham required to the brickwork to the front façade.

**For further information or assistance, please telephone Emma McQuillan,
Democratic Services Manager, on 01483 523351**